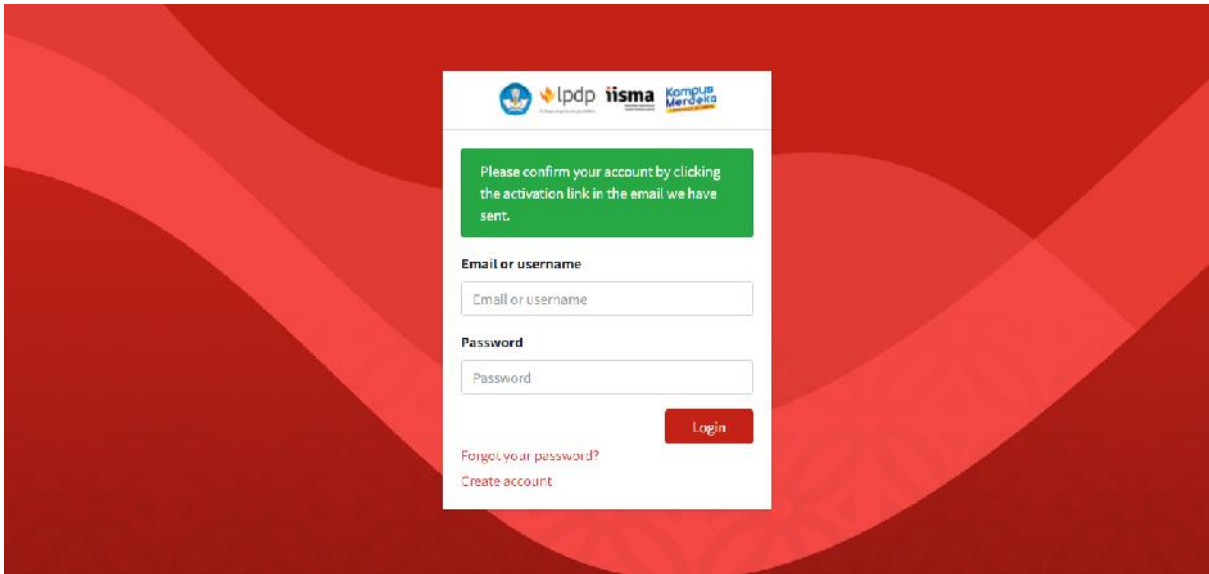# IISMA 2022 APPLICATION PROCEDURE

1. Go to **site.iisma.id** and click on the **"Apply"** button at the top right part of the page
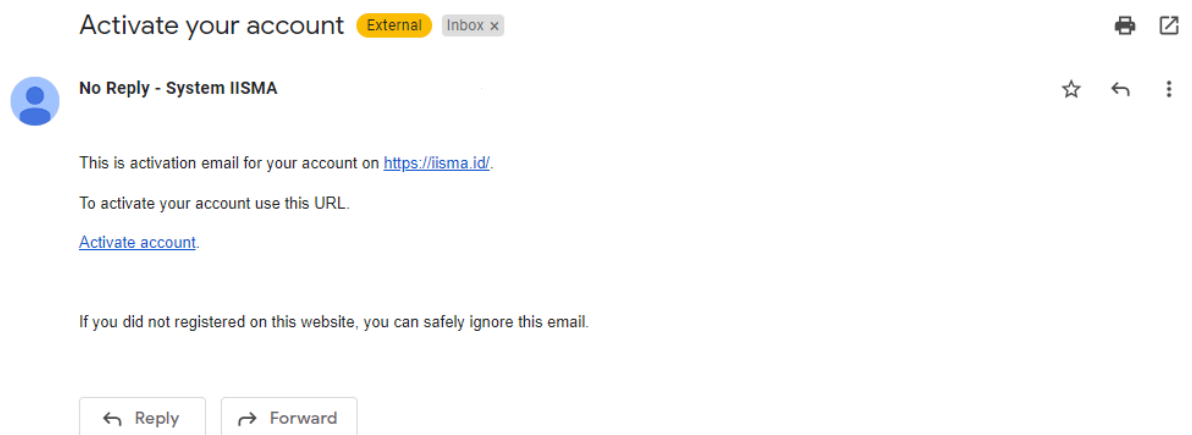

2. Register yourself by filling in the form with your active email address, username (create one), and password. Click **"Register"** afterwards.

3. Please make sure that the form title is **"Student"** for the IISMA 2022 application for future awardees.
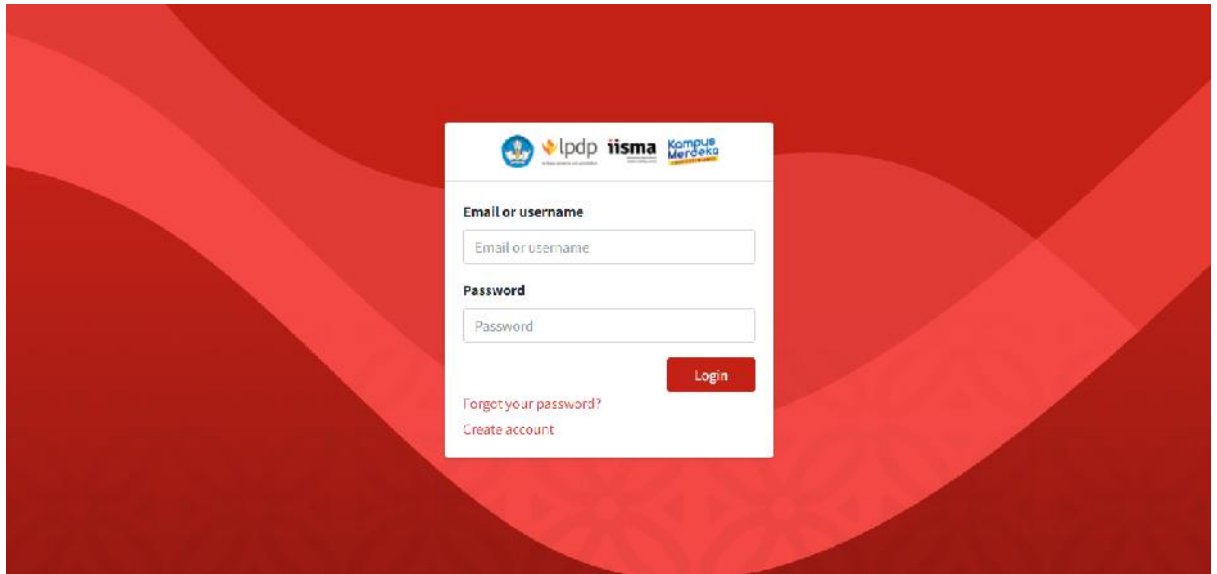

4. After registering, you will receive a confirmation email. Please make sure that you have written the email address correctly because **the confirmation email can only be sent once**.
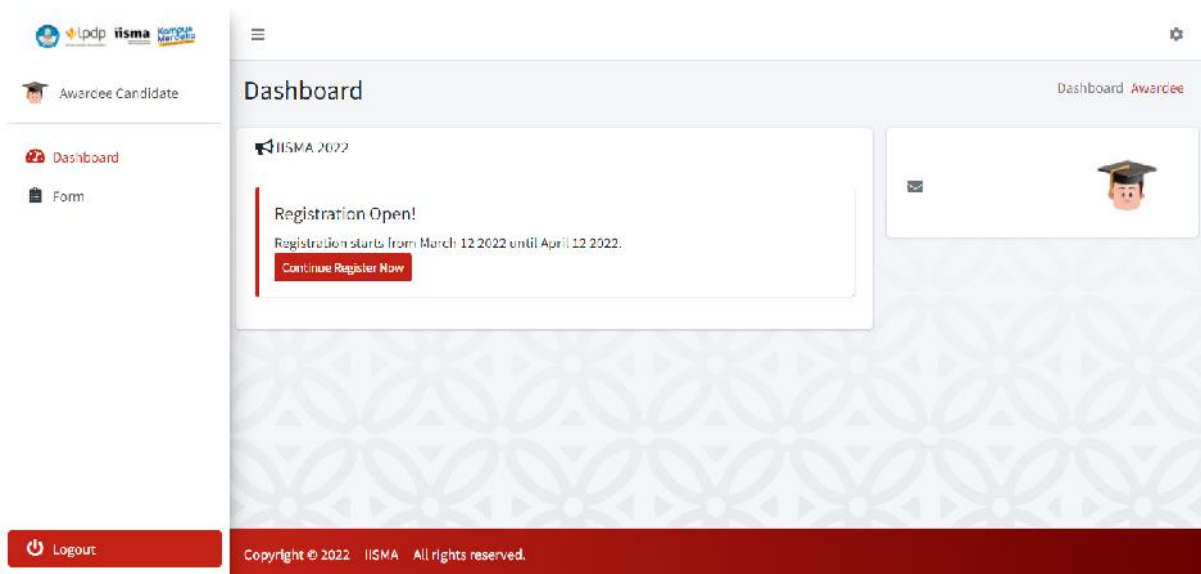
5. The confirmation email will look like this:

6. Click the URL link provided in the confirmation email, and you will be directed to the login page. Enter your email address or username and password correctly.

7. This page will show up if your login is successful. Click "**Register Now**" to fill in your personal information.

8. The application form will look like the picture below. You should fill in the form with your personal data as honest and as true as possible based on the instructions.

9. In this part, you should upload the required documents based on the instructions.

10. In this part, you should answer the questions as honest and as true as possible.

Answer the Essay Questions

Discuss your academic and non-academic achievements, including the process and skills involved in your previous or current degree program!

Please outline your plans to engage with local and international communities during IISMA program using clear examples!

Discuss a time when you faced difficult challenge or hurdle during your study and how you navigated through it!
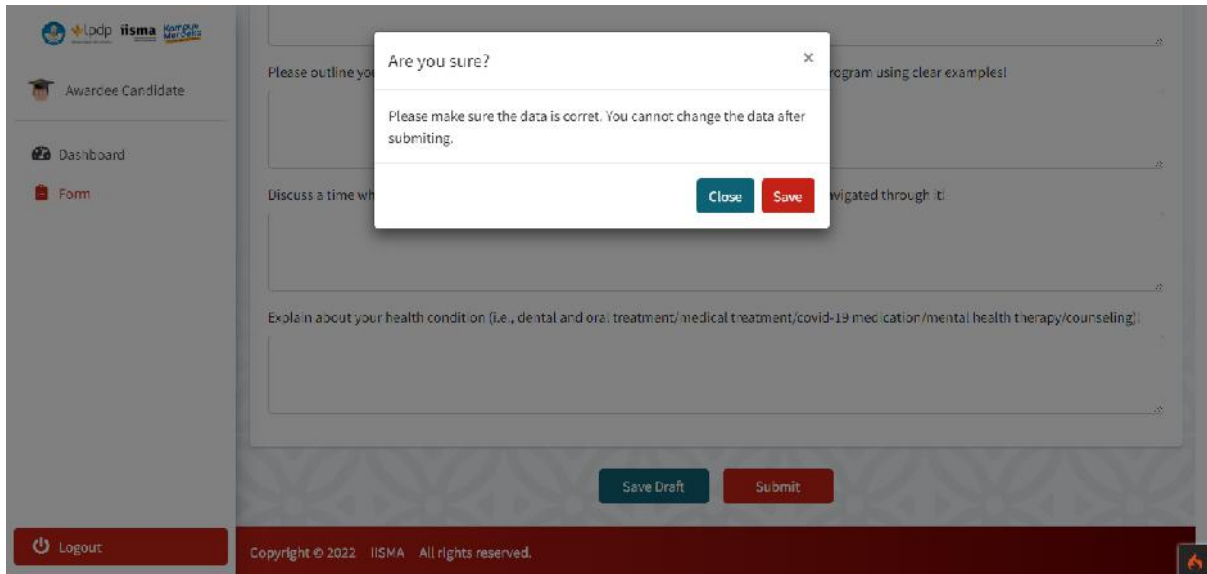
11. If you would like to save your application half-way, you can click the **"Save Draft"** button. Please be noted that by clicking the "Save Draft" button, you have not submitted your application yet, and you can still edit your submission in the future.

12. Click the **"Submit"** button to submit your application. After clicking the "Submit" button, you will not be able to edit your application anymore, so please validate that all of your data is correct beforehand.

Please outline your plans to engage with local and international communities during IISMA program using clear examples!

Discuss a time when you faced difficult challenge or hurdle during your study and how you navigated through it!

Explain about your health condition (i.e., dental and oral treatment/medical treatment/covid-19 medication/mental health therapy/counseling):

Save Draft   Submit

13. After clicking the "Submit" button, you will see this pop-up. You can click **"Save"** when you are satisfied with your application.

14. **Once you have submitted your application, you will not be able to change it.**

15. Submission **must be completed during the registration period**. Failing to do so, your application will be eliminated.